

First Aid Verifier



Role description

If you're already a trainer for our 1st response course for volunteers, then this important role could be for you.

Our first aid verifiers check that members who have completed a first aid certificate with another organisation, or who are healthcare professionals, have all the training they need to be a first aider for Girlguiding.

Working as part of a small country/region level team and using our online learning platform, you'll compare volunteers' external training against Girlguiding's 1st response course syllabus. You'll either confirm they have the necessary training to become a Girlguiding first aider, or let them know what they're missing.

By taking part in this process, you'll help make sure our members are in safe hands if they get hurt or become ill at Girlguiding – it's a really vital and interesting role.

Term of Office

3 years

Responsible to

region chief commissioner

Responsibilities

- Check that members' first aid qualifications from other organisations match the Girlguiding 1st Response course syllabus
- Verify training such as BSL, ILS or ALS from doctors, nurses or other healthcare professionals
- Work out if members have anything missing from their qualifications or training, and if so point them to the resources or training opportunities they need to become a Girlguiding first aider
- Work with the Girlguiding learning and development team or specialist first aid volunteer on more complex issues or if someone appeals against a decision
- Follow Girlguiding's guidance on how to approve first aid qualifications and what you should be looking for
- Do training on using our online learning platform
- Keep up to date with any changes to our 1st response syllabus

What training and support do you get?

- Training on how to use our learning platform for the role
- Information and guidance on what counts as an acceptable first aid qualification
- The ability to escalate any issues to the Girlguiding learning and development team or specialist first aid volunteer (we've got a clear complaint and escalation procedure to help sort out any problems or disagreements)

Personal Profile

You'll need:

- To be a recognised Girlguiding 1st response trainer, with your role recorded on GO. A recognised trainer has either a Girlguiding trainer qualification with module 4 1st response, or an adult teaching or training qualification. All trainers must have a full first aid certificate, provided and accredited by an organisation or governing body. The course you did must have been at least six hours long. Example providers of first aid certificates include St John Ambulance, British Red Cross, British Canoeing, the Football Association and the Health and Safety Executive.
- To have strong knowledge and understanding of the 1st Response course syllabus
- To have some knowledge of administrating using online systems. Medical professionals can also undertake this role if they have a strong understanding and up to date knowledge of the 1st response course syllabus.

The skills we're looking for include:

- Great planning, so you can prioritise and plan work effectively
- The ability to use our digital learning platform (after training)
- An openness to innovation, flexibility and welcoming new approaches
- Strong communication
- Admin skills, including using email and Microsoft Office

Quick Check

Disclosure check: Yes

Safe Space Level: 3

Support

Support is offered by the region office which includes advertising events, producing application forms, preparing resources for trainings and cascading information to county advisers.

Expenses

Expenses Claim Forms should be submitted to the region office. General expenses include: postage, telephone calls, stationery, photocopying (if unable to use region office) and travel.

Recruitment information

Please note this is a volunteer role and does not form part of any contract of employment.

There is no remuneration for this post, but all reasonable expenses will be reimbursed.

We're keen to hear from volunteers of all backgrounds, abilities, races, sexual orientations, socio-economic backgrounds, and of all faiths and none. We also welcome volunteers of all ages 18+.

We're flexible, and volunteering can be arranged to fit around a busy lifestyle. Girlguiding is committed to making reasonable adjustments to support all volunteers.

How to apply

Please email cerys.hanson-jones@girlguidingnwe.org.uk with a short statement of why you're applying and what experience and skills you could bring to the role.



@GirlguidingNorthWestEngland



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